



Our Physical Address: 43B Maxwell Street, Kempton Park, 1619
 C: 082 605 1134 T: 011 394 1488
 F: 011 394 3154 E: queries@eastc.co.za
 VAT Reg. No.: 4690234879
 Company Reg. No.: 2009/006532/07

ENROLMENT FORM

(Submit one week before you start)

Invoice No:	Student No:	Consultant: EASTC
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Course Information:	
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Method of Payment:	Card:	Deposit:	EFT:
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Starting Date:	Starting Date:
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Student Information:	Surname:	
	First Names:	
	ID Number:	
	Postal Address:	
		Code:

Home Address:	
	Code:

Telephone No: (H)	(W):	Cell:
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Email address:	
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(optional) Social Media:	Facebook	Instagram	Twitter:
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Standard of Education:	
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Spouse or family member:	Surname:	
	First Names:	
	Telephone No: (H)	(W):

Company Information:	Approved by:	Initial:	Surname:
	Position:		
	Email Address:		
	Company Name:		
	Company Reg No:		
	Company Vat No:		
	Postal Address:		
			Code:

Physical Address:		
	Code:	
Telephone No: (W)	(F):	Cell:

ENROLMENT FORM Continued...

- Students are expected to attend a minimum of 70% of the classes otherwise they will be asked to repeat the course at their own cost.
- If the company is paying for the course, the HR Dept or Manager in charge of the student will be notified accordingly.

THOSE LEARNERS ENROLLED FOR 15 DAYS + COURSES WILL RECEIVE:

- Overall + T shirt
- Safety Shoes
- All Course Materials and Stationary where Applicable

THOSE LEARNERS ENROLLED FOR BASIC COURSES:

(1 Day and 3 Days Courses)

- Must Provide Own PPE
- All Course Materials and Stationary where Applicable Will Be Provided

Training will be conducted at own risk

Under no circumstances will courses be changed after commencement (Signature) _____

EASTC reserves the right to use any information, photographs and/or videos of any student enrolled as such by it, at any time taken/shot at any of its centres or those of its facilitators, and/or event sponsored by it, without the express written consent of such student. EASTC may use such information, photographs and/ or videos in publications or other media material produced, used or contracted by EASTC including but not limited to brochures, books, invitations, magazines as well as television advertisements.

I _____ (Print full names and surnames)
have read and understand the above terms and conditions and will adhere to them. _____ Signature

I	COMPLETE IF COMPANY APPROVED
Student Name	Approved by: _____
And we	(Print Initials and Surname)
The sponsoring Company (Where applicable)	(Print Position)
Hereby agree to be jointly and severally liable for the total fee. I/We further agree that failure to attend lectures will not deduct my/our responsibility for the fees for the full course.	Invoice for the attention of: _____
Cancellations within 10 working days prior to course commencement date will incur a cancellation fee to the value of 50% of course fee	Signature: _____
Student Signature: _____	Company Stamp:
Date: _____	

**NO CASH PAYMENTS ACCEPTED
ONLY BANK DEPOSIT SLIPS AND PROOF OF EFT
CARD FACILITY AVAILABLE AT OUR PREMISES**

ENROLMENT POLICIES AND PROCEDURES

COMPANIES AND PRIVATE STUDENTS

- Enrolment forms must be completed and returned before course can start
- Full payment must be confirmed before course can start
- NO REFUNDS (In case of refunds a 10% handling fee will apply)

Main Account:

Bank Details:
Ekurhuleni Artisans and
Skills Training Centre
Bank: ABSA
Branch: Central Avenue
Account No: 40-6627-8520
Branch Code: 632005

OR

Bank Details:
Ekurhuleni Artisans & Skills
Training Centre
Bank: FNB
Branch: Woodbridge
Account No: 62139090287
Branch Code: 205609

**USE ID NUMBER AS REFERENCE
ON PROOF OF PAYMENT**

**Fax enrollment form, copy of student ID
and deposit slip to 011 394 3154**